



## Visions Unlimited Academy

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October 15, 2009

Date Dear Parents and Guardians:

In accordance with the Elementary and Secondary Education Act, Section 1111(h) (6) titled *PARENTS' RIGHT TO KNOW*, this is a notification from Visions Unlimited Academy to inform you that you have the right to request and receive information regarding the professional qualifications of your student's classroom teachers in a timely manner. You are free to examine the resumes for each staff member available in the office. See Ms Alix Orton for immediate access to this information.

The information regarding the professional qualifications of your student's classroom teachers includes the following:

- If the teacher has met state qualification and licensing criteria for the grade level
- If the teacher is teaching under emergency or temporary status;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline
- Whether the student is provided services by paraprofessionals, and if so, their qualifications

If at any time your student has been taught for 4 or more consecutive weeks by a teacher that is not highly qualified, you will be notified by the school. If you have questions or concerns about the teachers qualifications, please feel free to contact me at 520 586 8691 or [rvalentine@vtc.net](mailto:rvalentine@vtc.net)

Sincerely,

Richard Valentine  
Director